

Head of School (Secondary)

August 2020



MESAIEED INTERNATIONAL SCHOOL



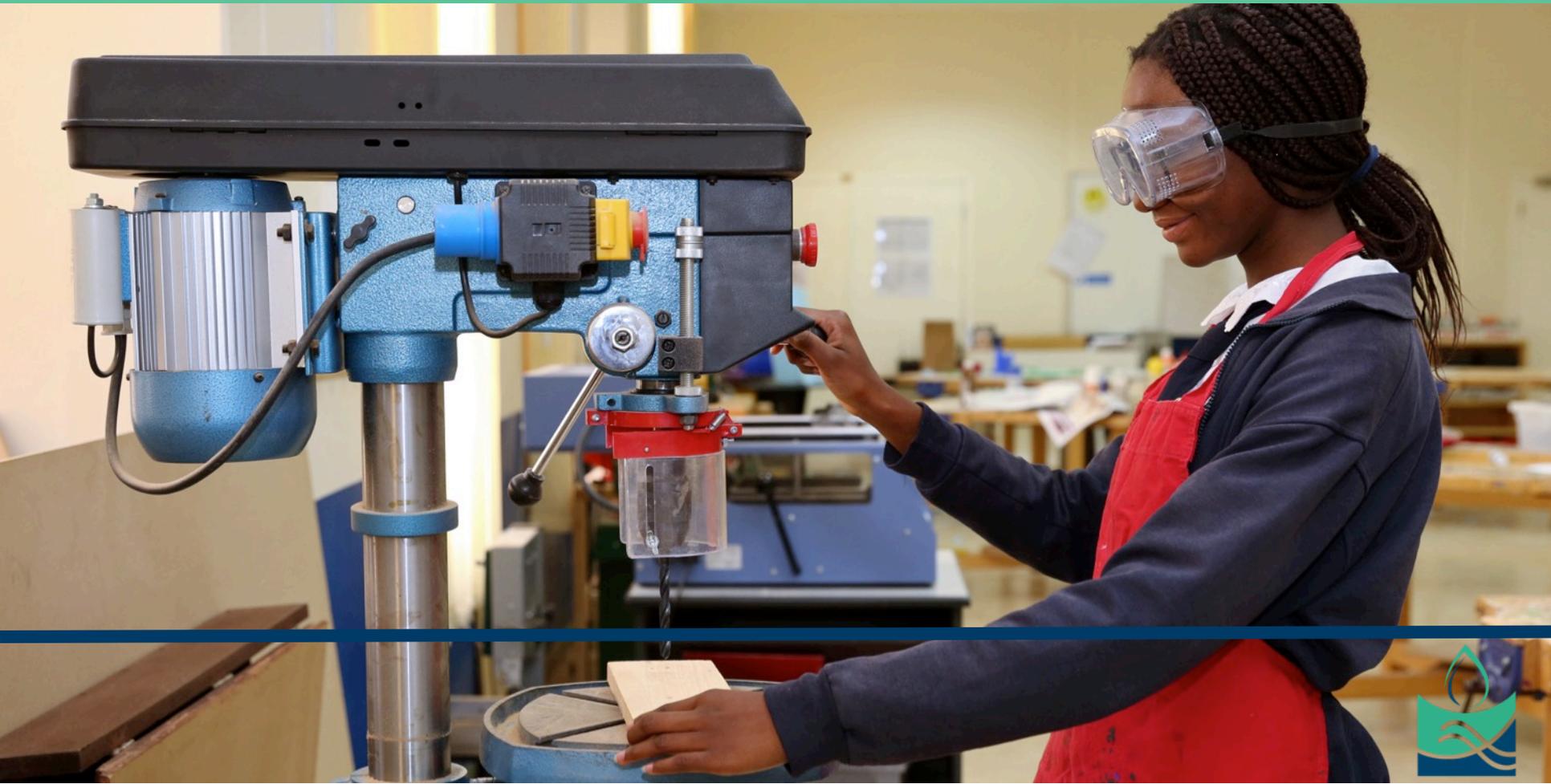


In 2003 Qatar Petroleum established Mesaieed Nursery School to serve the Mesaieed community. It consisted of a small early years Foundation Stage unit with one Nursery class and one Reception class. Mesaieed Nursery School ran for five years until Mesaieed International School opened the first of three campuses in October 2008 - the Foundation Campus. The school has continued to develop and now accommodates over 1300 students aged 3-18 years. 2018 saw the school celebrate its first 10 years as a community school serving QP families in Mesaieed.



With the provision of a Sixth Form in 2011, the school now offers a full A Level programme, in addition to a Level 2 BTEC and iGCSE offer. The curriculum in EYFS to the end of Key Stage 3 is based on the National Curriculum for England, this is delivered alongside study requirements of the MoEHE in Qatar and includes an internationally relevant content.

The school has specialist ICT, Design and Technology facilities as well as fully operating Science teaching laboratories. The school has a 200m synthetic athletics track, an astro turf multi-purpose pitch, a full size gymnasium, a 25m swimming pool and full playground provision.



WHAT MAKES OUR SCHOOL SPECIAL?



Founded in
2003



3
campuses



50
languages



More than 40
nationalities



1300
students



National Curriculum
of England and Wales



Head of School Job Description & Person Specification

Our vision is for our students to be high achieving, healthy and happy individuals, well prepared to take their place as global citizens and leaders of the future

Post: Head of School (Grade 16)

Core Purpose:

As Head of School, you will be an inspirational leader with the drive and vision to work in close collaboration with the school Principal, in leading Mesaieed International Secondary School on its journey to become a centre of academic excellence and a place where our students can thrive and become happy and successful leaders of the future.

You will take a lead role within the organisation, ensuring that the core values of QP are embedded within the culture of the school and that these values of integrity, safety, excellence, collaboration, responsibility and respect, support the delivery of outstanding provision for our students.

Context:

Mesaieed International School accommodates 1300 students aged 3-18 across three sites, these being the Early Years Foundation campus, the Primary School campus and the Secondary School campus, all situated a short distance from each other. All of the students are from families who are either QP employees or are employed by QP subsidiary companies, meaning that the sense of community is a key factor as to the success of the school.



The school itself is ten years old and as such has up-to date, first class facilities that support the delivery of a world class international education.

The successful applicant will be committed to ensuring Mesaieed International Secondary School continues to go from strength to strength, supporting collaborative working practices across the QP Schools and providing an international education that QP and the Mesaieed community as a whole can be proud of.

Primary Purpose of the Job

Have day to day management and organisational responsibility for the school under the overall direction of the Principal, in formulating, implementing and reviewing the school improvement plan by:

- Establishing policies, processes and actions for school improvement;
- Leading and managing staff in all delegated aspects of implementation, particularly in relation to academic excellence and any required interventions;
- Monitoring practice to ensure that devolved responsibilities are being carried out effectively in order to improve the quality of teaching and learning and so enabling the highest possible outcomes for students

- A full job description and person specification can be downloaded separately -





Remuneration package

- ✓ **Contract** – 2 years renewable contract
- ✓ **Salary** – Excellent tax free salary, commensurate with experience and qualifications (to be discussed at interviewed)
- ✓ **Accommodation** - Provided by QP
- ✓ **Transportation allowance** - QAR. 2,000
- ✓ **Location allowance** - QAR 65 per day worked (approx. QAR1,400 per month)
- ✓ **Furniture grant** - QAR. 43,000 (on married status, payable after the probation period)
- ✓ **Annual leave** – School holidays
- ✓ **Annual return flights** - Three on Single Status or one for each member of the family on married status
- ✓ **Education assistance** - Covered as per QP's policy
- ✓ **Medical & Dental (limited) care** - Covered by QP medical insurance
- ✓ **Life insurance** - Covered by QP
- ✓ **End of service bonus** – One month basic salary for every year of service
- ✓ **Performance bonus** - Based on performance evaluation
- ✓ **Annual increase in basic salary** - Based on performance evaluation



Qatar will celebrate its 50th anniversary in 2021. It has abundant oil and gas reserves and is currently the world's third largest provider of natural gas. In order to ensure that these resources will benefit the country long into the future, a well-documented and thorough 2030 vision is now in place. This will contribute to Qatar having international renown as a scientific, technological and medical research centre and ensure the country has a strong commitment to education.

Qatar



The country has excellent facilities for adults and children alike, Doha is the vibrant heart of the country with shopping malls, golf courses, cinemas and many five-star restaurants. There is a first-class international airport from which Qatar Airways, the national carrier, flies to all parts of the globe. It is believed that over 500 expats arrive in Qatar daily. So, Qatar is home to a multitude of expats who have relocated here for work and those who are drawn to its fabled life of luxury.

Cost of living in London (United Kingdom) is 11% more expensive than in Doha (Qatar)



The climate is warm with plenty of sunshine throughout the year, this allows many opportunities for water sports and to explore the desert that lies beyond the city limits.

Qatar will host the FIFA World Cup in 2022 and the preparations are well underway to celebrate the eyes of the football world being on the country. Many other large-scale sports events are held in Doha each year covering sports such as golf, tennis, squash and athletics.

There is a full-time philharmonic orchestra which plays at a number of world-class venues in Doha and a growing list of museums and galleries to be visited. The Museum of Islamic Art and the recently opened National Museum of Qatar, are a must see.





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